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TO: Bismarck-Mandan Metropolitan Planning Organization Policy Board
FROM: Rachel Lukaszewski, MPO Executive Director
DATE: May 13, 2024
RE: Policy Board Meeting

There will be a meeting of the Bismarck-Mandan MPO Policy Board on **Tuesday, May 21, 2024, at 1:30 PM**. The meeting will be held in the Tom Baker Meeting Room of the City/County Building at 221 N 5th St, Bismarck, ND. The agenda is outlined below.

The City of Bismarck and Policy Board members are encouraging citizens to provide their comments for public hearing items on the Bismarck-Mandan MPO Policy Board agenda via email to mpo@bismarcknd.gov. Please include which item number your comment references. It will be sent to the members, as well as placed with the minutes. To ensure your comments are received prior to the meeting, please submit them by 5:00 pm 1 business day prior to the meeting. If you would like to participate via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your name, agenda item and e-mail address to the above e-mail at least 3 days before the meeting.

Any of the 5 (five) Policy Board members can attend this meeting remotely. **Policy Board members and those presenting at the meeting will receive ZOOM invites approximately 1 business day prior to the meeting. Individuals wishing to participate via ZOOM should email contact information to mpo@bismarcknd.gov at least 3 days in advance of the meeting to receive a meeting invite tailored uniquely to them.**

As always, live meeting coverage is available on Government Access Channels 2 & 602HD or streaming live and archived online at FreeTv.org. Agenda items can be found online at [MPO Policy Board](#).

AGENDA

1. PLEDGE OF ALLEGIANCE
2. CALL TO ORDER
3. MINUTES
Review and Possible Approval of Minutes from April 16, 2024 Meeting 3
4. BISMARCK PILOT PROJECT FINAL REPORT – Kshitij Sharma, NDSU/ATAC
Pilot Project Final Report (Exhibit A) 7
ACTION ITEM: Pilot Project Final Report
5. 2024 PAVEMENT CONDITIONS COLLECTION & ANALYSIS RFP – Rachel Lukaszewski, MPO
2024 Pavement Conditions Request For Proposals (Exhibit B) 33
ACTION ITEM: 2024 Pavement Conditions RFP
6. ADDENDUM TO THE ATAC MASTER AGREEMENT – Rachel Lukaszewski, MPO
ATAC Addendum for Arrive 2050 Travel Demand Model (TDM) Analysis (Exhibit C) 51
ACTION ITEM: ATAC Master Agreement Addendum
7. BISMARCK-MANDAN MPO SELF-CERTIFICATION – Stephen Larson, MPO
Self-Certification (Exhibit D) 61
ACTION ITEM: BMMPO Self-Certification

8. ARRIVE 2050 MTP – Jason Carbee, HDR Progress Report (Exhibit E)	71
9. SAFE ROUTES TO SERVICES/COMPLETE STREETS STUDY – Blue Weber, Bolton & Menk Progress Report (Exhibit F)	75
10. OTHER BUSINESS	
11. ADJOURNMENT	

Next scheduled Policy Board meeting is on 6/18/2024. Please call 701-355-1852 with questions. Any individual requiring special accommodations to allow access or participation at the meeting is asked to notify ADA Coordinator, Bismarck-Mandan MPO, PO Box 5503, Bismarck, ND 58506-5503 or complete and submit the Request for Reasonable Accommodations form at <http://www.bismarcknd.gov/DocumentCenter/View/23201> at least five (5) days prior to the meeting.

PROJECTS UPDATE

<u>Project</u>	<u>% Complete</u>	<u>Contracted Completion Date</u>
Arrive 2050 Forecast/Arrive 2050 MTP (MPO wide)	60	03/31/2025
2023 Ortho-Contour Project (MPO wide)	100	02/29/2024
Safe Routes to Services Study (Bismarck/Mandan)	32	12/31/2024

Common MPO Acronyms

ATAC: Advanced Traffic Analysis Center	NDDOT: North Dakota Department of Transportation
CPG: Consolidated Planning Grant	TAZ: Traffic Analysis Zone
FHWA: Federal Highway Administration	TDMSE: Travel Demand Model & Socioeconomic Data
FTA: Federal Transit Administration	TIP: Transportation Improvement Plan
MTP: Metropolitan Transportation Plan	UPWP: Unified Planning Work Program

A full list of common MPO acronyms may be accessed online <https://www.bismarcknd.gov/DocumentCenter/View/37890/MPO-acronyms>